

WebAdMIT: The More You Know

Trouble viewing the images? Log into AACCP Connect to view the post and/or open the attached PDF.

Hello colleagues,

In this edition of *The More You Know: WebAdMIT Edition*, we are focusing on the **Liaison-Assisted Deferral Process**.

DEFERRED DECISION CODE POLICY

To determine which applicants are eligible to be deferred from the current 2019-2020 cycle to the upcoming 2020-2021 cycle and how to code those applicants appropriately, refer to the Deferred Decision Code Policy on pages 75-76 of the [PharmCAS School Manual](#).

LIAISON-ASSISTED DEFERRAL PROCESS

The deferred applicant process refers to the transfer of deferred applicant data from one cycle to the next. In prior cycles, this transfer occurred as part of the Transfer Settings process (i.e., WebAdMIT Transfer Settings Deferral Process) in mid-July. However, many PharmCAS programs found this date to be too early. The Liaison-Assisted Deferral Process occurs on October 1 each year and results in deferred applicants appearing in WebAdMIT in the new cycle with an application status of Manual. **Schools must use the decision code of Deferred in WebAdMIT by no later than September 30 (and before the deferred data pull on October 1).**

▼ Designations

Designations				
Designation	Local Status	Decision Code	Application Status	Early Decision Status
PharmD	Offer Accepted	Offer Accepted	<input checked="" type="radio"/> Manual	Not Early Decision

WHAT GETS TRANSFERRED DURING THE LIAISON-ASSISTED DEFERRAL PROCESS?

The following application information is transferred forward:

- Personal Information
 - Biographic Information
 - Citizenship Information
 - Contact Information
 - Race & Ethnicity
 - Family Information (not applicable to PharmCAS)
- Other Information
 - Academic History
 - Standardized Tests

- Colleges Attended
- High Schools Attended
- Coursework
- Transcripts
- Continuing Education Courses (not applicable to PharmCAS)
- Supporting Information
 - Experiences
 - Achievements
 - Licenses/Certifications

WHAT DOES NOT GET TRANSFERRED DURING THE LIAISON-ASSISTED DEFERRAL PROCESS?

The following application information is not transferred forward:

- PharmCAS-specific questions (i.e. Academic or Behavioral Infractions)
- Program Materials Information (i.e., "fourth quadrant" materials such as Questions, Documents, Prerequisites, etc.)
- Document Uploads
- Evaluations
- Personal Essay
- Release Statement Responses

IMPORTANT NOTES

- Deferred applicants in the new cycle appear in WebAdMIT with the Unverified tag in the Applicant Header.
- If a deferred applicant initiates the re-application process before the Liaison-Assisted Deferral Process on October 1, Liaison will not add or change any applicant data, even if the applicant decides to reapply with a fresh (i.e., a blank) application. However, Liaison will add the program that the applicant had applied to in the prior cycle with the Manual status.
- Deferred applicants are transferred into the new cycle on October 1 with a Local Status of None.
- If you download and view the full application PDF in WebAdMIT, the applicant's status will appear as In-Progress at the top of each page (as opposed to Manual).
- GPAs are not carried forward from the previous cycle.
- For programs participating in the PharmCAS criminal background check process via Certiphi:
 - Certiphi initiates a [background check](#) when applicants are moved to the Offer Accepted decision code.
 - To trigger a new (second) background check for a deferred applicant that has been pulled forward into the new cycle, select a Local Status tied to the Offer Accepted decision code after October 1.
 - If you do not wish to trigger a new (second) background check for a deferred applicant, select a different Local Status that is NOT tied to the Offer Accepted decision code after October 1.

RESOURCES

- *Deferred Decision Code Policy* on pages 75-76 of the [PharmCAS School Manual](#).
- *Liaison-Assisted Deferral Process* on pages 76-77 of the [PharmCAS School Manual](#).
- *Deferring Applicants via the Liaison-Assisted Deferral Process* in the [WebAdMIT Help Center](#).

QUESTIONS ABOUT WebAdMIT?

- Email: webadmitsupport@liaisonedu.com
- Phone: 857-304-2020

The More You Know: WebAdMIT Edition will be back in July with another topic!